



POLICIES

Every one of our clients holds immense significance in our eyes. That's why our every action is dedicated to serving you and our valued clients, because you truly deserve nothing but the best. To ensure consistency and quality in all aspects of any service provided, ordering appointments, contracts and transactions, we have established key policies and procedures. Please be aware that additional policies and procedures may also be incorporated into contracts and agreements beyond those detailed below.

BOOKING POLICY: The Photographer's total portrait session fee includes a non-refundable payment of 50% of the total portrait session fee and must be paid in conjunction with signing of a contractual agreement. A portrait session date will not be reserved until both items are completed. The Client agrees that this non-refundable payment is earned by the Photographer when paid, and is remitted in consideration of the experience, reputation, skill of the Photographer, and in consideration of the inability of the Photographer to schedule other clients during this time.

PRICING AND PAYMENTS: All prices are subject to change without notice. Contract prices will not be changed upon signing of contractual agreement(s). No products will be delivered until the entire amount is paid in full. Acceptable payment is required only online when clients book on their own or if clients receive an electronic invoice. NO cash, checks or other sources of payments are accepted.

RESCHEDULING AND LATE ARRIVALS: If Client requests to reschedule a session, Photographer may apply the initial payment to a rescheduled session if notice is given at least 48 hours prior to the scheduled session. The rescheduled session must take place within 1 month. If a client decides to reschedule more than once they will be subjected to pay the full amount until service is completed. Any Client that arrives late to the session will have the amount of time late deducted from the time allotted for the portrait session. Photographer will not provide a partial refund or



other compensation for the time deducted from the portrait session due to late arrival of the Client. If weather conditions are not desirable for the portrait session based on Photographer recommendations, the portrait session will need to be rescheduled and the portrait session fee will be transferred to rescheduled portrait session date. Due to liability and equipment damages, this decision will be at Photographer's discretion.

CANCELLATION: If the Client requests to cancel less than 48 hours before the agreed upon photography session, the initial nonrefundable payment will be forfeited.

PHOTOGRAPHY: The Client will not engage in photography during the photographic session unless otherwise agreed to by the Photographer. Engaging in this behavior entitles the Photographer to end the portrait session without refund or reschedule available to Client.

ACKNOWLEDGEMENTS & RESTRICTIONS: The Client understands that when sharing Photographer's portraits online via personal website, Facebook, Instagram or any other social media platforms that Clients must tag Kiara Elise Photography. The Client agrees that images will not be edited in any way including removing the watermark, cropping the image, adding filters or any other creative alterations.

*Your Ceo,
Kiara Elise*